

## SEMESTRIAL COURSE

# DUEF 2024-2025

Diplôme Universitaire d'Études Françaises - Niveaux A1, A2, B1, B2, C1, C2

**IEFE**  
FRANÇAIS LANGUE  
ÉTRANGÈRE

## PRÉSENTATION

- LESSONS ON THE ACQUISITION OF WRITTEN SKILLS (WRITTEN COMPREHENSION AND PRODUCTION) AND ORAL SKILLS (ORAL COMPREHENSION AND PRODUCTION), PLUS MORE SPECIFIC LESSONS ON GRAMMAR AND PHONETICS. PHONETICS AND LISTENING COMPREHENSION ARE TAUGHT IN A PHONETICS LABORATORY AND A MULTIMEDIA LABORATORY.
- THE LESSONS ARE ALIGNED WITH THE 6 LEVELS OF THE COMMON EUROPEAN FRAMEWORK OF REFERENCE FOR LANGUAGES (CEFR).
- TO DETERMINE YOUR LEVEL, A PLACEMENT TEST IS ORGANISED ON ARRIVAL (ONLY FOR PEOPLE WHO DO NOT HOLD A DELF OR DALF DIPLOMA OR FROM AN ADCUEFE CENTRE).
- FROM LEVEL B1 ONWARDS, OPTIONAL COURSES ARE OFFERED TO ACQUIRE EITHER DISCIPLINARY KNOWLEDGE (FRENCH FOR ECONOMIC AND SOCIAL LIFE, FRENCH FOR SCIENCE, ETC.) OR CULTURAL SKILLS (FRENCH LITERATURE, FRENCH LANGUAGE LITERATURE, HISTORY OF MUSIC, ETC.). YOU MUST CHOOSE 2 COMPULSORY COURSES.

## AIMS

ACQUISITION AND DEVELOPMENT OF SKILLS IN FRENCH AS A FOREIGN LANGUAGE (FROM LEVEL A1 TO LEVEL C2), IN WRITTEN COMPREHENSION AND PRODUCTION, ORAL COMPREHENSION AND PRODUCTION AND FRENCH AND FRANCOPHONE CULTURE IN AN ACTION-ORIENTED AND INTERCULTURAL PERSPECTIVE IN ORDER TO PREPARE FOR A DUEF (UNIVERSITY DIPLOMA IN FRENCH STUDIES).

## CULTURAL ACTIVITIES

THE TEACHING STAFF OFFERS YOU EXCURSIONS DURING THE COURSES.

A CULTURAL TOUR IS OFFERED EACH SEMESTER (EX : CARCASSONNE, PONT DU GARD...)



## PRACTICAL INFOS

**PUBLIC CONCERNED**  
FOREIGN STUDENTS

### REQUIREMENTS

- HOLD FOREIGN CITIZENSHIP
- HAVE A SECONDARY SCHOOL OR AN UNIVERSITY DEGREE

**TEACHING HOURS**  
200H PER SEMESTER

**FEES**  
1400 € PER SEMESTER

**LEARNERS**  
BETWEEN 12 AND 20 PER GROUP

**BUILDING ACCESSIBLE TO PEOPLE  
WITH REDUCED MOBILITY**



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## TEACHING

- THE TEACHING IS BASED (DEPENDING ON THE LEVEL) ON TEXTBOOKS (COMMUNICATIVE AND ACTION-ORIENTED APPROACH) AND/OR ON AUTHENTIC ORAL AND WRITTEN DOCUMENTS.
- TEXTBOOKS ARE PROVIDED TO STUDENTS AT THE BEGINNING OF THE SEMESTER.
- THE INSTITUTE HAS PHONETICS AND MULTIMEDIA LABORATORIES AND A DOCUMENTATION CENTRE AVAILABLE FOR ALL IEFE STUDENTS.

## TERMS OF END OF TERM EXAM

THE END-OF-TERM EXAM IS COMPOSED OF YOUR CONTINUOUS CONTROL (HOMEWORK AND EXAMS DURING THE SEMESTER) AND OF YOUR GRADES AT THE FINAL EXAMS. THE DATES OF THE EXAMS ARE SET. THERE IS NO RE-TAKE EXAM.

ATTENDANCE IS MANDATORY TO OBTAIN THE DEGREE. THE STUDENT WHO ACQUIRES HIS DEGREE OBTAINS A UNIVERSITY DEGREE, THE «DIPLÔME UNIVERSITAIRE D'ETUDES FRANÇAISES» (DUEF), ALIGNED ON THE 6 LEVELS OF THE CECRL.

## CALENDAR

	SEMESTRE 1	SEMESTRE 2
<b>DEADLINE FOR PRE-REGISTRATION</b>	Friday 12 July 2024 (postmark date)	Wednesday 11 December 2024 (postmark date)
<b>REGISTRATION</b>	From Monday 26 August to Tuesday 2 September 2024	From Tuesday 7 to Tuesday 14 January 2025
<b>PLACEMENT TEST</b>	On-line (the dates will be communicated later)	On-line (the dates will be communicated later)
<b>BEGINNING OF CLASSES</b>	Friday 6 September 2024 (You will be contacted directly by your teachers)	Friday 24 January 2025 (You will be contacted directly by your teachers)
<b>END OF CLASSES</b>	Friday 13 December 2024	Friday 9 May 2025
<b>EXAMS</b>	From Monday 16 to Friday 20 December 2024	From Monday 12 to Friday 16 May 2025
<b>HOLIDAYS AND BANK HOLIDAYS *</b>	From Monday 28 October to Sunday 2 November 2024 Bank holiday : Monday 11 November 2024	From Monday 24 February to Sunday 2 March 2025 From Tuesday 22 to Sunday 27 April 2025 Bank holidays : Monday 21 April, Thursday 1, 8 and 29 May, Monday 9 June 2025



### GOOD TO KNOW

THE IEFE IS **CENTER FOR EXAMS** DELF-DALF, FROM LEVEL B2 TO LEVEL C2.

6 SESSIONS ARE AVAILABLE :

NOVEMBER DECEMBER, MARCH, MAY, JUNE, AUGUST.



### GOOD TO KNOW

WITHIN THE FRAMEWORK OF EUROPEAN PARTNERSHIPS, THE DUEF IS EQUIVALENT TO 30 ECTS CREDITS PER TERM.

## TERMS AND CONDITIONS

- HOLD FOREIGN CITIZENSHIP
- HAVE A SECONDARY SCHOOL OR A UNIVERSITY DEGREE

## PAYMENT METHODS

- CREDIT CARD (IN THE OFFICE ONLY)
- BANK CHECK IN EUROS TO THE ORDER : "AGENT COMPTABLE DE L'UPV"
- BANK TRANSFER : CONTACT US BY MAIL TO OBTAIN OUR RIB
- CASH IS NOT ALLOWED

# REGISTRATION

## EMPLOYEE & JOB SEEKERS

### SPECIFIC RATE :

QUOTE REQUESTS FROM THE SAFCO (SERVICE UNIVERSITAIRE FORMATION CONTINUE) OF THE UNIVERSITY PAUL-VALÉRY THROUGH YOUR PÔLE EMPLOI ADVISER OR YOUR SOCIAL WORKER

CONTACT :  
@ : IEFE.FC@UNIV-MONTP3.FR  
PHONE : 04 67 14 55 60

## 1 PRE REGISTRATION

You will have to send the following documents on the link indicated on our website <https://iefe.www.univ-montp3.fr/fr/registration> during the period stated in the calendar :

- the pre-registration form filled
- the copy of your secondary school degree or university degree
- the certified translation in French of that degree

Be aware, you must present the original degree and translation for the final registration.

- the copy of the DELF/DALF degree, if you have one
- the copy of the 1st page of your passport
- 1 ID picture
- a pre-payment on the registration fees of 150€\* for each session (non refundable)

Once your file and pre-payment are received, we will send you an authorization of registration by e-mail within 1 week.

This document allows non-Europeans to ask for a student visa to the French embassy of their country.

\* cost non-refundable. This pre-payment can be used to pay for another course during the same academic year (from September to July).

## 2 REGISTRATION

You must take an appointment online.

You will receive an e-mail with an activation link by which you will choose the day of registration and fill out the registration form.

Then, you will have to come to the IEFE office during your registration day with the following documents :

- your passport
- the original of your secondary school degree or university degree and its translation
- the payment of the registration fees :
  - » 1250€ per semester if you are already pre-registered
  - » 1400€ per semester if you haven't pre-registered
- your attestation of CVEC (Contribution Vie Étudiante et Campus)

Please come with all your documents to proceed smoothly to your registration.

You must register to one of the placement test (except if you have a DELF-DALF degree, or a university degree from a centre of the Association Campus FLE-ADCUEFE ).

**NO ADMINISTRATIVE REGISTRATION CAN BE MADE IF THE FILE IS INCOMPLETE.**

**YOUR ASSIGNMENT IN THE GROUPS WILL BE DEFINITIVE AT THE BEGINNING OF THE SECOND WEEK OF TERM.**

